

Student Name: _____**Class:** _____**Student ID:** _____**Date:** {{DATE}}

Assessment Details

Duration: 60 minutes	Total Marks: 100
Topics Covered:	• Collaboration and Teamwork • Communication Strategies • Active Listening • Problem-Solving and Creativity

Instructions to Students:

1. Read all questions carefully before attempting.
2. Show all working out - marks are awarded for method.
3. Work in groups of 3-4 for the project-based task.
4. Write your answers in the spaces provided.
5. If you need more space, use the additional pages at the end.
6. Time management is crucial - allocate approximately 1 minute per mark.

Section A: Multiple Choice [20 marks]

Question 1

[2 marks]

What is the primary benefit of teamwork in a professional setting?

A) Increased workload

B) Improved communication

C) Enhanced creativity

D) Reduced productivity

Question 2

[2 marks]

Which of the following is an effective communication strategy in a team setting?

A) Dominating the conversation

B) Active listening

C) Ignoring others' opinions

D) Interrupting others

Question 3

[2 marks]

What is the role of active listening in a team setting?

A) To dominate the conversation

B) To ignore others' opinions

C) To understand and respond to others' perspectives

D) To avoid conflict

Question 4

[10 marks]

Describe a situation where teamwork led to a successful outcome. What were the key factors that contributed to the success? (150-200 words)

Question 5

[10 marks]

What are some effective strategies for managing conflict in a team setting? Provide examples. (150-200 words)

Question 6

[10 marks]

How can active listening skills be applied in a team setting to improve communication? Provide examples. (150-200 words)

Question 7

[40 marks]

A marketing team is tasked with launching a new product. The team consists of a marketing manager, a sales manager, a creative director, and a social media manager. The team must work together to develop a marketing strategy, create a social media campaign, and launch the product within a tight deadline.

a) Develop a marketing strategy for the new product [10 marks]

b) Create a social media campaign for the new product [10 marks]

c) Present your solution to the class [20 marks]

