PLANTClassroom Activity: Understanding Basic Computer Hardware and Software for Productivity

Introduction to Computer Hardware and Software (10 minutes)

Read the introduction to computer hardware and software and answer the following questions:

- 1. What is the primary function of the CPU?
- 2. What is the difference between hardware and software?

Hardware Components (20 minutes)

Group Task:

Match the following hardware components with their descriptions:

Component	Description
CPU	Temporary storage for data and applications
RAM	The brain of the computer, responsible for executing instructions and performing calculations
Storage Devices	Components that hold data, programs, and the operating system

oftware Applications (25 minutes)
ead about software applications and answer the following questions:
1. What is the primary function of an operating system?
2. What are some examples of productivity software?

Troubleshooting (20 minutes)

Group Task:

Identify the following troubleshooting scenarios and provide a possible solution:

Scenario	Solution
Computer is slow	
Software is not installing	

omple	e the following activities and questions:
	rdware Scavenger Hunt: Find and identify different hardware components in your computer or vice.
	ftware Research Project: Research and create a short presentation or report on a specific type o ftware.
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Additional Resources (10 minutes)

Explore the following additional resources:

- Online tutorials and videos for further learning
 Computer hardware and software manuals for reference
 Troubleshooting guides for common issues