Student Name:	_		
Class:			
Due Date:			

#### Introduction

Welcome to this homework assignment on career exploration and job search skills! This activity is designed to help you understand the importance of career planning and goal setting, and to develop essential language arts skills. By the end of this assignment, you will be able to identify your strengths and interests, research different career options, and set specific, measurable, achievable, relevant, and time-bound (SMART) goals for your future career.

## Section 1: Career Exploration

Activity 1: Career Research	
<ol> <li>Research and explore different career options using online resources, such as:         <ul> <li>O*NET Online</li> <li>CareerOneStop</li> <li>Job search platforms (e.g., LinkedIn, Indeed)</li> </ul> </li> <li>Create a list of 3-5 career options that align with your interests and strengths.</li> <li>Write a brief description of each career option, including job responsibilities, required skills, and education/training needed.</li> </ol>	

#### **Questions:**

- 1. What are your top three career options, and why are you interested in them?
- 2. What skills and education/training are required for each of your top three career options?
- 3. How do your strengths and interests align with your top three career options?

## Section 2: Goal Setting

Activity 2: Goal Setting
<ol> <li>Set SMART goals for your future career.</li> <li>Write a short paragraph explaining your career goals and the steps you plan to take to achieve them.</li> <li>Create a visual representation of your goals, such as a mind map or diagram.</li> </ol>
Questions:
1. What are your short-term and long-term career goals?
<ol> <li>What steps will you take to achieve your career goals?</li> <li>How will you measure your progress and stay on track to achieve your goals?</li> </ol>
5. How will you measure your progress and stay on track to achieve your goals?

## Section 3: Reflective Essay

Activity 3: Reflective Essay
1. Write a reflective essay (approx. 250-300 words) on the importance of career planning and goal setting.
2. Include examples from your own life and experiences.
3. Use proper grammar, spelling, and punctuation.

#### **Questions:**

- 1. Why is career planning and goal setting important for your future success?
- 2. How do you think your strengths and interests will help you achieve your career goals?
- 3. What challenges do you think you may face in achieving your career goals, and how will you overcome them?

### Section 4: Job Search Skills

# **Activity 4: Job Search Skills** 1. Research and create a list of essential job search skills, such as: o Resume writing Interview preparation Networking 2. Write a short paragraph explaining the importance of each skill and how you plan to develop them. **Questions:** 1. What are the most important job search skills for your desired career? 2. How will you develop and improve your job search skills? 3. Why are job search skills important for achieving your career goals?

## Section 5: Career Portfolio

Activity 5: Career Portfolio
1. Create a career portfolio that includes:
A cover letter
A list of corpor goals and objectives.
<ul> <li>A list of career goals and objectives</li> <li>Use online resources or templates to create your portfolio.</li> </ul>
2. Use offiline resources of templates to create your portrollo.
Questions:
1. What should be included in a career portfolio, and why is it important?
2. How will you use your career portfolio to achieve your career goals?
3. What are some tips for creating a strong career portfolio?

## Conclusion

Self-Assessment Rubric

Congratulations on completing this homework assignment on career exploration and job search skills!

Remember to review and reflect on your work, and to seek feedback from teachers, parents, or peers. Good luck with your future career goals!

Completion of all activities:
Quality of written work:
Depth of research and exploration of career options:
Effective use of language arts skills:
Self-assessment and reflection on learning: