Digital Literacy and Introduction to Computer Skills Assessment

PLANIT TEACHERS

Student Name: _____	**Class:** _____
Student ID: _____	**Date:** {{DATE}}

Assessment Details

Duration: 30 minutes	**Total Marks:** 100
Topics Covered:	• Basic Computer Parts • Internet Safety Rules • Online Content Recognition • Basic Typing Skills

Instructions to Students:

1. Read all questions carefully before attempting.
2. Show all working out - marks are awarded for method.
3. Calculator use is permitted except where stated otherwise.
4. Write your answers in the spaces provided.
5. If you need more space, use the additional pages at the end.
6. Time management is crucial - allocate approximately 1 minute per mark.

Section A: Multiple Choice [20 marks]

Question 1 [2 marks]

What is the main function of a keyboard?

A) To navigate and select items on the screen

B) To type commands and text

C) To connect to the internet

D) To play games

Question 2 [2 marks]

What is the main function of a mouse?

A) To type commands and text

B) To navigate and select items on the screen

C) To connect to the internet

D) To play games

Section B: Short Answer Questions [40 marks]

Question 3 [8 marks]

What are some basic internet safety rules? (Please provide at least 3 examples)

Question 4 [8 marks]

What are some benefits of using a computer? (Please provide at least 3 examples)

Question 5 [5 marks]

What is the internet?

A) A global network of interconnected computers and servers

B) A type of computer software

C) A way to send and receive messages electronically

D) A type of online game

Question 6 [10 marks]

Match the following online content types with their descriptions:

Website:	_____
Email:	_____
Video:	_____

Section E: Matching Game [10 marks]

Question 7 [10 marks]

Match the following computer parts with their functions:

CPU:	_____
RAM:	_____
Hard drive:	_____

Question 8 [10 marks]

Type the following sentence: "The quick brown fox jumps over the lazy dog."