



PLANIT
TEACHERS

Introduction to Management Fundamentals Homework Sheet

Student Name: _____

Class: _____

Due Date: _____

Introduction and Instructions

Welcome to the Introduction to Management Fundamentals homework sheet! This activity is designed to help you understand the basic principles of management and its significance in various organizations. Please read the instructions carefully and complete the activities within the given timeframe.

Instructions:

- Read the provided notes on management fundamentals
- Complete the multiple-choice questions, case study analysis, short answer questions, and reflective journal entry
- Allocate your time effectively to complete the assignment within 45-60 minutes

Multiple Choice Questions

Choose the correct answer for each question:

1. What is the primary goal of management in an organization?

- a) To maximize profits
- b) To minimize costs
- c) To achieve organizational goals and objectives
- d) To motivate employees

2. Which management function involves assigning tasks and resources to employees?

- a) Planning
- b) Organizing
- c) Leading
- d) Controlling

3. What is the difference between leadership and management?

- a) Leadership is about motivating employees, while management is about planning and organizing
- b) Leadership is about planning and organizing, while management is about motivating employees
- c) Leadership is about making decisions, while management is about implementing them
- d) Leadership is about implementing decisions, while management is about making them

Case Study Analysis

Read the following case study:

Company X is a leading manufacturer of electronic devices. The company has a strong management team that focuses on planning, organizing, leading, and controlling. The management team sets clear goals and objectives, allocates resources effectively, and motivates employees to achieve high productivity.

Answer the following questions:

1. What management principles are applied by Company X?

2. How does the management team contribute to the company's success?

Short Answer Questions

Answer the following questions in 1-2 paragraphs each:

1. What is the importance of planning in management?

2. How does leadership influence employee motivation?

Reflective Journal

Write a reflective journal entry on the importance of management in organizations. Consider the following questions:

- Why is management essential in organizations?
- How can effective management contribute to organizational success?

Extension Activities

Choose one of the following extension activities:

1. Research and write a report on a company that has successfully applied management principles to achieve organizational success.

2. Divide into groups and discuss the following topic: What are the challenges faced by managers in today's dynamic business environment? How can managers overcome these challenges and achieve organizational success?

Assessment Criteria

The assignment will be assessed based on the following criteria:

- Multiple-choice questions (20 points)
- Case study analysis (30 points)
- Short answer questions (30 points)
- Reflective journal entry (20 points)
- Extension activities (30 points)

Note: The point values can be adjusted according to the instructor's discretion.