

# **Parent-Teacher Conference Notes**

# **Student Information**

Student: Connor Williams

Teacher: Ms. Arsenault

Grade: 6

Date: November 20, 2024

**Subject:** Language Arts **Time:** 3:30 PM

## **Academic Performance Summary**

Quarter 1 Grade: BReading Level: At grade levelQuarter 2 Grade: C+Assignment Completion: 85%IXL Reading Score: 650Class Participation: Good

## **Reading Progress**

#### Comprehension Skills:

· Successfully identifies main ideas and supporting details

• Shows good understanding of character development

• Demonstrates grade-level inference abilities

## Fluency Assessment:

• Reading speed: 120 words per minute

• Accuracy rate: 95%

• Expression and intonation: Good



# **Writing Development**

#### **Current Writing Strengths:**

- · Strong organizational structure in essays
- · Clear topic sentences and conclusions
- · Good vocabulary usage
- · Creative storytelling abilities

#### **Areas Needing Enhancement:**

- · Consistent capitalization usage
- Detailed development in narratives
- Grammar application in complex sentences
- Self-editing processes

## **Classroom Engagement & Social Dynamics**

#### Participation & Behavior:

- · Actively participates in class discussions
- Shows respect to peers and teachers
- · Occasionally needs reminders to stay focused
- Works well in group settings

#### **Work Habits:**

- · Generally completes assignments on time
- · Organization of materials is good
- · Sometimes rushes through work
- · Shows enthusiasm for creative writing tasks



## **Support Strategies & Interventions**

#### **Current Support Strategies:**

- · Writing checklists for assignments
- · Peer editing partnerships
- Focus timers during independent work
- · Weekly goal-setting activities

#### **Proposed Interventions:**

- Structured writing workshops
- Grammar practice through interactive games
- · Reading response journal
- Individualized editing checklist

## **Action Plan & Next Steps**

# Short-term Goals (Next 6 Weeks):

- Improve capitalization accuracy to 90%
- · Complete two detailed narrative pieces
- · Maintain reading log with responses
- · Practice self-editing techniques

## Long-term Goals (End of Year):

- Achieve consistent B+ or higher in writing assignments
- · Develop independent editing skills
- Increase reading comprehension scores
- · Master grade-level grammar concepts

#### Follow-up & Communication

#### **Next Steps:**

- Follow-up conference scheduled for January 2025
- · Weekly progress updates via email
- · Monthly writing samples sent home
- · Regular communication through student planner