

Introduction

This worksheet is designed to assess students' understanding of the passive voice in English Language, Grammar, and Syntax. The activities and questions are tailored for 19-year-old students and aim to evaluate their ability to identify and explain the formation of the passive voice, recognize and correct errors in its use, demonstrate effective use in sentences, analyze its effect on sentence meaning and tone, and apply this knowledge to real-life writing scenarios.

Section 1: Multiple Choice Questions

Choose the correct answer for each question.

1. Which of the following sentences is in the passive voice?
 1. a) The dog bites the man.
 2. b) The man is bitten by the dog.
 3. c) The dog is biting the man.
 4. d) The man bites the dog.
2. Choose the correct form of the verb in parentheses to complete the sentence in the passive voice:
The package _____ (deliver) yesterday.
3. Identify the passive voice construction in the following sentence: "The new policy was written by the management team."
 1. a) The new policy
 2. b) was written
 3. c) by the management team
 4. d) The management team

Section 2: Short Answer Questions

Answer each question in complete sentences.

1. Correct the following sentence to ensure it is in the passive voice: "The new policy writes by the management team."
2. Explain how the meaning of the sentence changes when it is converted from active to passive voice: "The chef cooked the meal" vs. "The meal was cooked by the chef."
3. Identify the tone conveyed by the use of the passive voice in the following sentence: "The package was delivered yesterday."

Section 3: Essay Question

Write a short paragraph using the passive voice to describe a process or event. Discuss the advantages of using the passive voice in certain writing contexts and provide examples of how it can change the tone or emphasis of a sentence.

Section 4: Sentence Completion

Complete each sentence using the passive voice.

1. The new employee _____ (train) by the HR department.
2. The research paper _____ (write) by a team of experts.
3. The package _____ (deliver) to the wrong address.

Section 5: Error Analysis

Identify and correct the errors in the use of the passive voice in the following sentences.

1. The new policy write by the management team.
2. The package was delivered by the wrong address.
3. The meal cook by the chef.

Section 6: Writing Activity

Write a short paragraph using the passive voice to describe a scientific experiment. Discuss the role of the passive voice in academic writing and provide examples of how it can be used to convey objectivity and emphasize the action rather than the doer.

Answer Key

Check your answers with the following key.

Section 1: Multiple Choice Questions

1. b) The man is bitten by the dog.
2. was delivered
3. b) was written

Section 2: Short Answer Questions

1. The new policy was written by the management team.
2. The meaning of the sentence changes from focusing on the doer (the chef) to focusing on the action (the meal being cooked).
3. The tone conveyed is neutral and objective.

Section 3: Essay Question

(Answer will vary depending on student response)

Section 4: Sentence Completion

1. was trained
2. was written
3. was delivered

Section 5: Error Analysis

1. The new policy was written by the management team.
2. The package was delivered to the wrong address.
3. The meal was cooked by the chef.

Section 6: Writing Activity

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(Answer will vary depending on student response)

Assessment Rubric

The assessment will be based on the following criteria:

- Accuracy and completeness of answers (40 points)
- Clarity and coherence of writing (30 points)
- Use of passive voice in sentences (20 points)
- Analysis and explanation of passive voice (10 points)

Note: The point values can be adjusted according to the instructor's discretion.

