

Teaching Productivity and Digital Citizenship

Introduction to Digital Citizenship

Read the following definition and match the words to their definitions:

Digital citizenship refers to the responsible use of technology to interact with others, access information, and create content.

Term	Definition
Online safety	The practice of protecting oneself from harm or danger while using the internet.
Digital footprint	The collection of data and information that is left behind by an individual's online activities.
Cyberbullying	The act of using technology to harass, intimidate, or bully someone.

Online Safety Quiz
Complete the following quiz using Kahoot:
1. What should you do if someone sends you a mean message online?
2. How can you protect your personal information online?
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3. What should you do if you encounter a suspicious link or download?

Productivity Tools	
Explore a productivity t	l (e.g., Trello, Todoist) with the guidance of a parent or guardian.
Write a short review o	productivity tool, discussing its features and potential uses.
Kahoot Quiz Creatio	
Kahoot Quiz Creatic	
	uiz on a topic related to digital citizenship.
Create a simple Kahoo	uiz on a topic related to digital citizenship. ch multimedia elements (e.g., images, videos).
Create a simple Kahoo	
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nplete a set of digital citizenship scenarios, providing solutions and explanations for each. 1. What should you do if someone is being bullied online? 2. How should you handle a situation where someone is sharing false information online?	ntribute to a group Padlet board on digital citizenship.	
nplete a set of digital citizenship scenarios, providing solutions and explanations for each. 1. What should you do if someone is being bullied online? 2. How should you handle a situation where someone is sharing false information online?	nd a small group in designing and implementing a Padlet board on a topic related	I to productivity
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1. What should you do if someone is being bullied online? 2. How should you handle a situation where someone is sharing false information online?		
2. How should you handle a situation where someone is sharing false information online?	mplete a set of digital citizenship scenarios, providing solutions and explanations f	or each.
	1. What should you do if someone is being bullied online?	
3. What should you do if you encounter a website with inappropriate content?	2. How should you handle a situation where someone is sharing false information	on online?
3. What should you do if you encounter a website with inappropriate content?		
3. What should you do if you encounter a website with inappropriate content?		
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	3. What should you do if you encounter a website with inappropriate content?	

reate a basic pl	an for how to use technology to improve productivity.
evelop a detail	ed plan, including specific strategies for staying focused and avoiding distractions.
Digital Citizens	ship Reflection
	ship Reflection ection on what you learned about digital citizenship.

	digital citizenship and productivity concepts using Kahoot.
ite a short essay	on what you learned about digital citizenship and productivity.
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flect on what you	learned about digital citizenship and productivity.
-	learned about digital citizenship and productivity. ng questions in small groups:
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scuss the followin	ng questions in small groups: earn about digital citizenship and productivity?
1. What did you I	ng questions in small groups: earn about digital citizenship and productivity?

Final Project
Create a final project that showcases your understanding of digital citizenship and productivity.
Use Kahoot and Padlet to present your findings.